



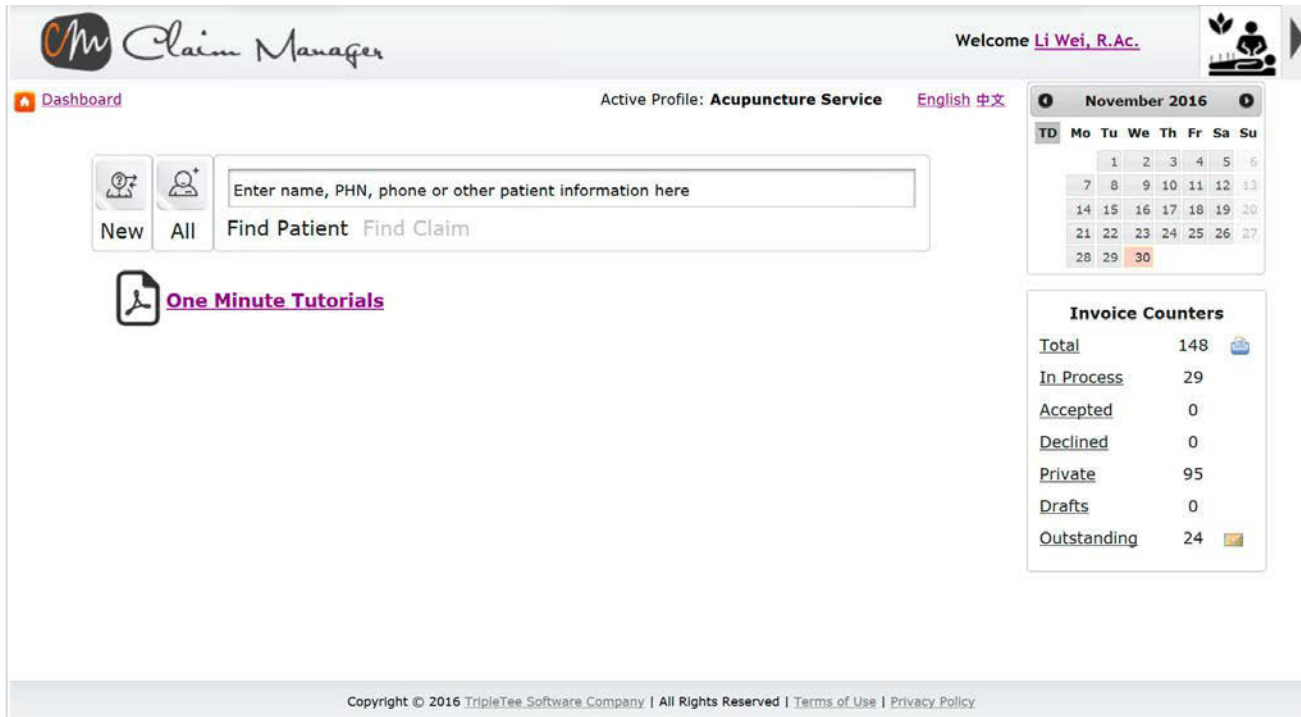
Create multiples MSP claims

Acupuncture

To busy to bill MSP daily?

- You have 90 calendar days to bill MSP for the past visits.
- Do your billing in bulk at your convenience.
- Submit up to ten claims for the same patient at once.

Start from the Dashboard



The screenshot displays the Claim Manager dashboard interface. At the top, the logo "Claim Manager" is on the left, and a welcome message "Welcome Li Wei, R.Ac." is on the right. Below the logo, the word "Dashboard" is highlighted. The main navigation bar includes "Active Profile: Acupuncture Service" and language options "English" and "中文".

The central area features a search bar with the placeholder text "Enter name, PHN, phone or other patient information here". Below the search bar are buttons for "New", "All", "Find Patient", and "Find Claim". A link for "One Minute Tutorials" is also present.

On the right side, there is a calendar for November 2016. The calendar shows the days of the week (TD, Mo, Tu, We, Th, Fr, Sa, Su) and the dates (1 through 30). The date 30 is highlighted in orange.

Below the calendar is a section titled "Invoice Counters" with a table of counts:

Category	Count
Total	148
In Process	29
Accepted	0
Declined	0
Private	95
Drafts	0
Outstanding	24

At the bottom of the dashboard, a footer contains the copyright information: "Copyright © 2016 TripleTee Software Company | All Rights Reserved | Terms of Use | Privacy Policy".

Dashboard is your starting screen for any new transaction.

Find the patient

The screenshot displays the 'Claim Manager' software interface. At the top, the logo 'm Claim Manager' is on the left, and 'Welcome Li Wei, R.Ac.' is on the right. Below the logo is a 'Dashboard' link. The main header area shows 'Active Profile: Acupuncture Service' and language options 'English 中文'. A search bar is located in the center, with a dropdown menu showing search results for '王静' (Joan Bing). The results include 'JOAN BING (王静) DOB: 01/10/1950, PHN: 9753124682' and links to 'Add New Patient' and 'See All Patients'. To the left of the search bar are buttons for 'New' and 'All'. Below the search bar is a 'One Minute Tutorials' link. On the right side, there is a calendar for November 2016 and an 'Invoice Counters' section with a table of counts.

Claim Manager Welcome [Li Wei, R.Ac.](#)

[Dashboard](#) Active Profile: **Acupuncture Service** [English](#) [中文](#)

Search Results:

-
- JOAN BING (王静) DOB: 01/10/1950, PHN: 9753124682**
- [Add New Patient](#)
- [See All Patients](#)

[One Minute Tutorials](#)

Invoice Counters

Total	148
In Process	29
Accepted	0
Declined	0
Private	95
Drafts	0
Outstanding	24

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Enter the patient's personal health number, phone number, name or nickname (in English or Chinese characters) in the search field to find the patient. The search results will appear as you type in. If you see too many matching records, enter additional information to narrow the results.

Check patient's info

Patient Info	Extended	Appt.	MSP	eClaims	Private	Notes
--------------	----------	-------	-----	---------	---------	-------

Patient Record for BING, JOAN

PHN	Birthdate (mm/dd/yyyy)	Check MSP	<input type="radio"/> Male <input checked="" type="radio"/> Female	
9753 124 682	01/10/1950			
First Name	Middle Name	Last Name	Nickname	
JOAN		BING	王静	
Address		City	Prov.	Postal Code
111 River Rd		Richmond	BC	V8S3G8
Email	Phone	Phone	Phone	
joanbing@email.com	(604) 896-5623			
Close		Bill Visit	Book	

Mandatory fields for MSP billing: PHN, birthdate, gender and name. All other fields are for your records only. Enter email if you want to email the invoices and explanation of benefits to the patient. Enter the patient's address if you want to display it on the private invoice. Enter nickname and phone number if you want to use them in the search for the patient.

Check MSP eligibility

Patient Info

Extended

Appt.

MSP

eClaims

Private

Notes

X

Patient Record for BING, JOAN

PHN

9753 124 682

Birthdate (mm/dd/yyyy)

01/10/1950

Check MSP

☐ Male ☒ Female

First Name

JOAN

Middle Name

Last Name

BING

Nickname

王静

Address

111 River Rd

City

Richmond

Prov.

BC

Postal Code

V8S3G8

Email

joanbing@email.com

Phone

(604) 896-5623

Phone

Phone

Close

Bill Visit

Book

Click 'Check MSP' to see how much MSP covered visits are left.

Read the real-time MSP report

MSP Patient Record ✕

BING JOAN

Date of Birth: 01/10/1950
Patient Gender: FEMALE
Is Eligible for Medical Coverage Under MSP






PREMIUM ASSISTANCE STATUS:
SERVICES PAID TO DATE - 1
IN PROCESS - 8
ESTIMATED BALANCE - 1



Patient Restriction: NO RESTRICTION

Close

Find the ESTIMATED BALANCE in the Premium Assistance Status section. It shows how many MSP visits are left. If it is more than 0, you can bill the visit to MSP. 'Services paid to date' shows the number of visits paid by MSP for this patient since January 01. It includes total number of visits to acupuncture, massage, physio, chiropractic, naturopathic and podiatrist clinics. 'In Process' shows your services that are still in process at MSP. MSP pays for ten visits in the calendar year unless the premium assistance status is cancelled mid year.

Open new MSP claim screen






Patient Info Extended Appt.  **MSP ** eClaims  Private  Notes 



Patient Record for BING, JOAN  





PHN 9753 124 682	Birthdate (mm/dd/yyyy) 01/10/1950	<input type="button" value="Check MSP"/>		<input type="radio"/> Male <input checked="" type="radio"/> Female
First Name JOAN	Middle Name	Last Name BING	Nickname 王静	
Address 111 River Rd		City Richmond	Prov. BC	Postal Code V8S3G8
Email joanbing@email.com	Phone (604) 896-5623	Phone	Phone	

If the patient is eligible for MSP, click on the green circle on the MSP tab to create an MSP claim(s).

Click on  to create several MSP claims

Patient Info Extended Appt.  MSP  eClaims  Private  Notes  X

MSP Claim Record for BING, JOAN  

Service On (mm/dd/yyyy)	Therapist	Office Number
<input type="text" value=""/> 	Li Wei, R.Ac. 	N/A
Diagnostic Code	No Of Service Units	Sequential Number
01A 	1	N/A
*DIZZINESS, VERTIGO, INSOMNIA		
Fee Item	Fee Amount	Appointment
00142 	23.00	N/A

ACUPUNCTURE SERVICE

☐ Save As Draft

[Benefit Assignment Form](#)

Verify on DOS Close Submit

Click on the small calendar icon next to the 'Service on' field to create MSP claims for several visits. Click on the 'Service on' field to create claim only for one visit.

Select dates of service

Select multiple service dates

September 2016

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Save

Cancel

1 Today

2 New

3 Existing

When you click on the calendar icon to create multiple claims, you can see the past billing history for the patient. The red dates show past visits. Yellow date shows the current date. Green dates show the selected dates. You can select up to ten dates, because MSP pays for up to ten claims a year.

Click Save

Select multiple service dates ✕

September 2016

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Save

Cancel

1 Today

2 New

3 Existing

Click Save to save your selection of dates.

Multiple service dates are selected

The screenshot shows a web-based form titled "MSP Claim Record for BING, JOAN". At the top, there are tabs for "Patient Info", "Extended", "Appt.", "MSP", "eClaims", "Private", and "Notes", each with a green plus icon. The "MSP" tab is active. Below the tabs, the form contains several fields:

- Service On (mm/dd/yyyy):** A dropdown menu showing "Multiple". This field is highlighted with a red rectangular box.
- Therapist:** A dropdown menu showing "Li Wei, R.Ac.".
- Office Number:** A text field showing "N/A".
- Diagnostic Code:** A text field showing "01A".
- No Of Service Units:** A text field showing "1".
- Sequential Number:** A text field showing "N/A".
- *DIZZINESS, VERTIGO, INSOMNIA**: A text label.
- Fee Item:** A text field showing "00142".
- Fee Amount:** A text field showing "23.00".
- Apppointment:** A text field showing "N/A".
- ACUPUNCTURE SERVICE**: A text label.
- Save As Draft:** A checkbox that is currently unchecked.
- Benefit Assignment Form**: A text label.

At the bottom of the form, there are four buttons: "Verify on DOS", "Close", "Submit", and "Cancel".

'Service on' shows 'Multiple' after you selected multiple dates.

Select diagnostic code



Patient Info Extended Appt. MSP eClaims Private Notes

MSP Claim Record for BING, JOAN

Service On (mm/dd/yyyy) Multiple Therapist Li Wei, R.Ac. Office Number N/A

Diagnostic Code 01A No Of Service Units 1 Sequential Number N/A

*DIZZINESS, VERTIGO, INSOMNIA

Fee Item 00142 Fee Amount 23.00 Appointment N/A

ACUPUNCTURE SERVICE

☐ Save As Draft

[Benefit Assignment Form](#)

Verify on DOS Close Submit Cancel

Click on the icon next to the Diagnostic code field to open the catalog and select a code. If you bill for multiple dates, all claims will have the same code. If you want to submit claims with different codes, create them separately. The claims for return patients already have a code filled in.

MSP recommend codes

Diagnostic Codes

MSP Recommended

Recently Used

All ICD-9 Codes

中文(简体)

MSP Recommended Codes

Code	Description	Comment	
344.9	UNSPECIFIED	OTHER PARALYTIC SYNDROMES	
379.9	UNSPECIFIED	OTHER DISORDERS OF EYE	
388.7	OTALGIA	OTHER DISORDERS OF EAR	
460	ACUTE NASOPHARYNGITIS (COMMON COLD)	ACUTE NASOPHARYNGITIS (COMMON COLD)	
478.1	OTHER DISEASES OF NASAL CAVITY AND SINUSES	OTHER DISEASES OF UPPER RESPIRATORY TRACT	
525	OTHER DISEASES AND CONDITIONS OF THE TEETH AND PERIODONTIUM	OTHER DISEASES AND CONDITIONS OF THE TEETH	
526.9	UNSPECIFIED	DISEASES OF THE JAWS	
536.8	DYSPEPSIA AND OTHER DISORDERS OF FUNCTION OF STOMACH	DISORDERS OF FUNCTION OF STOMACH	
564.0	CONSTIPATION	FUNCTIONAL DIGESTIVE DISORDERS, NOT ELSEWHERE CLASSIFIED	
608.9	UNSPECIFIED	OTHER DISORDERS OF MALE GENITAL ORGANS	


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Page 1 of 5

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Displaying 1 to 10 of 49 items

The catalog of the diagnostic codes has several tabs. The first tab is MSP recommended codes. This is the list of the codes most often used by acupuncturists. It has 5 pages of codes. To flip pages, click on the blue arrows on the bottom. To select a code, click on the code's number.

Recently used codes

Diagnostic Codes ×				
MSP Recommended		Recently Used	All ICD-9 Codes	中文(简体)
Recently Used Codes				
Code	Description	Comment	Last Used	Del
344.9	UNSPECIFIED	OTHER PARALYTIC SYNDROMES	11/28/2016	×
739.3	LUMBAR REGION	NONALLOPATHIC LESIONS, NOT ELSE	11/28/2016	×
01A	*DIZZINESS, VERTIGO, INSOMNIA		11/26/2016	×
739.5	PELVIC REGION	NONALLOPATHIC LESIONS, NOT ELSE	11/19/2016	×
388.7	OTALGIA	OTHER DISORDERS OF EAR	11/19/2016	×
001.0	DUE TO VIBRIO CHOLERAE	CHOLERA	11/18/2016	×
460	ACUTE NASOPHARYNGITIS (COMMON COLD)		11/14/2016	×
739.4	SACRAL REGION	NONALLOPATHIC LESIONS, NOT ELSE	11/14/2016	×
739.7	UPPER EXTREMITIES	NONALLOPATHIC LESIONS, NOT ELSEWHERE CLASSIFIED	11/14/2016	×
739.6	LOWER EXTREMITIES	NONALLOPATHIC LESIONS, NOT ELSE	11/14/2016	×

'Recently Used' tab shows your recent codes. Use this tab to find a code that you bill often. To see the full description of the code, hover your mouse over the line. You will see a tooltip like the one for the code 739.4 on this screen shot.

Translated codes

Diagnostic Codes

MSP Recommended

Recently Used

All ICD-9 Codes

中文(简体)

ICD9 Diagnostic Codes

Code	English	Chinese
01A	*DIZZINESS, VERTIGO, INSOMNIA	头晕
344.9	UNSPECIFIED (OTHER PARALYTIC SYNDROMES)	未明示之麻痺
379.9	UNSPECIFIED (OTHER DISORDERS OF EYE)	未明示之眼之其他疾患
388.7	OTALGIA (OTHER DISORDERS OF EAR)	耳痛
460	ACUTE NASOPHARYNGITIS (COMMON COLD)	急性鼻咽炎(感冒)
478.1	OTHER DISEASES OF NASAL CAVITY AND SINUSES	鼻腔及鼻窦之其他疾病
525	OTHER DISEASES AND CONDITIONS OF THE TEETH	牙齒及其支持組織之其他疾病及病症
526.9	UNSPECIFIED (DISEASES OF THE JAWS)	未明示之顎骨疾病
536.8	DYSPEPSIA AND OTHER DISORDERS OF FUNCTION	消化不良及其他胃功能性障礙
564.0	CONSTIPATION (FUNCTIONAL DIGESTIVE DISORDER)	功能性消化道疾病

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Page 1 of 4

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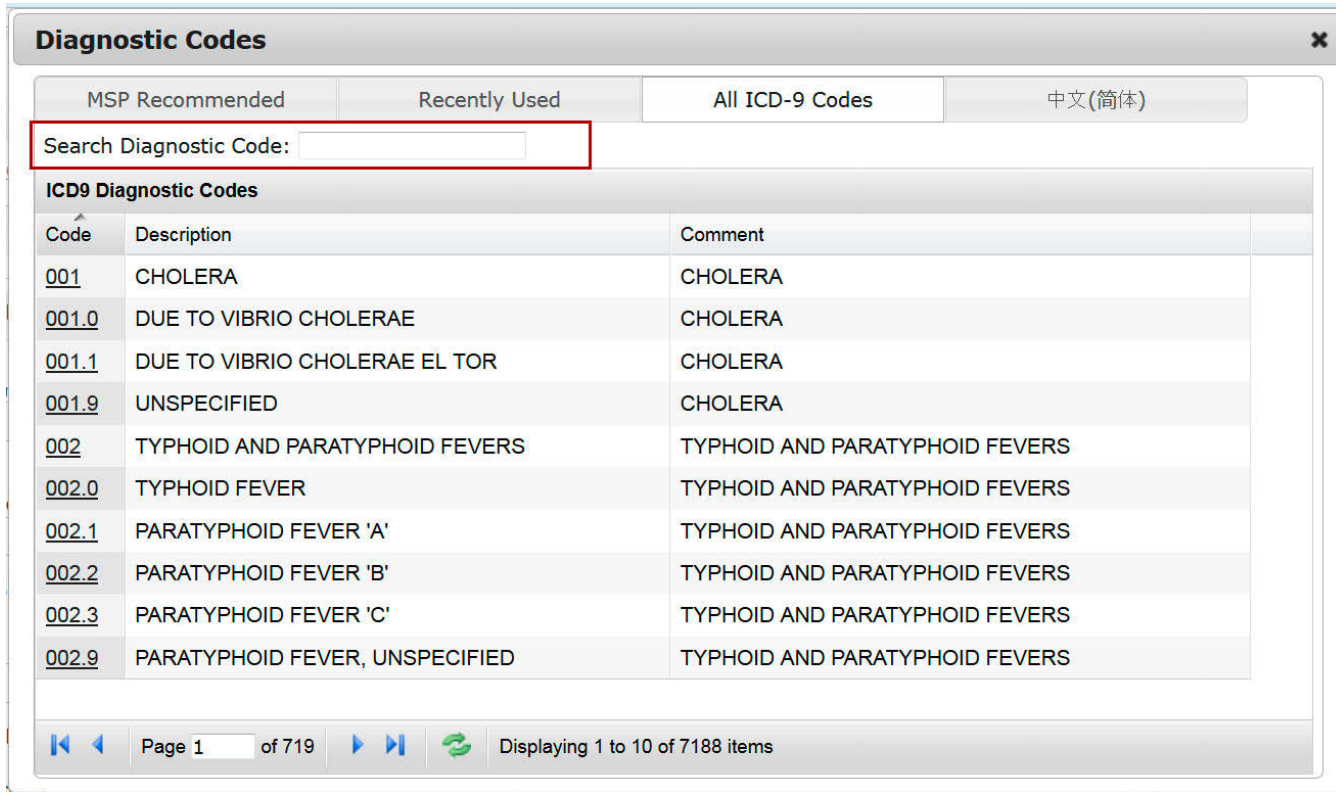
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Displaying 1 to 10 of 33 items

If you want to search for the code in Chinese, click on the last tab. The catalog has four pages. Flip to the next page by clicking the blue arrow on the bottom. If you don't see the code that you want on this list, email us the code number and translation. We will add it to the list.

All ICD-9 codes



Diagnostic Codes [X]

MSP Recommended Recently Used **All ICD-9 Codes** 中文(简体)

Search Diagnostic Code:

ICD9 Diagnostic Codes

Code	Description	Comment
001	CHOLERA	CHOLERA
001.0	DUE TO VIBRIO CHOLERAE	CHOLERA
001.1	DUE TO VIBRIO CHOLERAE EL TOR	CHOLERA
001.9	UNSPECIFIED	CHOLERA
002	TYPHOID AND PARATYPHOID FEVERS	TYPHOID AND PARATYPHOID FEVERS
002.0	TYPHOID FEVER	TYPHOID AND PARATYPHOID FEVERS
002.1	PARATYPHOID FEVER 'A'	TYPHOID AND PARATYPHOID FEVERS
002.2	PARATYPHOID FEVER 'B'	TYPHOID AND PARATYPHOID FEVERS
002.3	PARATYPHOID FEVER 'C'	TYPHOID AND PARATYPHOID FEVERS
002.9	PARATYPHOID FEVER, UNSPECIFIED	TYPHOID AND PARATYPHOID FEVERS

Page 1 of 719 Displaying 1 to 10 of 7188 items

If you don't find the code that you want on the first three tabs, open the 'All ICD-9 codes' catalog. This catalog contains the complete list of allowable codes. It has 719 pages. To search through this catalog, start typing the keyword or the code's number in the search field. The search results will narrow down as you type. Click on the number to select the code.

Submit claims

Patient Info

Extended

Appt.

MSP

eClaims

Private

Notes

X

MSP Claim Record for BING, JOAN

Service On (mm/dd/yyyy)	Therapist	Office Number
Multiple	Li Wei, R.Ac.	N/A
Diagnostic Code	No Of Service Units	Sequential Number
01A	1	N/A
*DIZZINESS, VERTIGO, INSOMNIA		
Fee Item	Fee Amount	Appointment
00142	23.00	N/A
ACUPUNCTURE SERVICE		
<input type="checkbox"/> Save As Draft		
Benefit Assignment Form		
Verify on DOS	Close	Submit
Cancel		

The date of service and diagnostic code are the only data that you need to enter. Click 'Submit' after you complete the claim(s). Click Close to save the claims for later. Check off 'Save as Draft' if the claim(s) is missing any information, and you want to separate the claim(s) in the Draft folder. Click Cancel if you want to abort the transaction and exit without saving your claim(s).

See the list of submitted claims

Claim Manager Welcome [Li Wei, R.Ac.](#)

[Dashboard](#) » [Patients](#) » **BING, JOAN** Active Profile: **Acupuncture Service** [English](#) [中文](#)

Patient Info Extended Appt. MSP eClaims Private Notes

MSP Claims for BING, JOAN

[New MSP Claim](#)

Date	Office Number	Diagnos	Fee Code	Billed	Paid	Status	Edit	Delete
11/24/2016	M000000817	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/22/2016	M000000816	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/18/2016	M000000815	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/16/2016	M000000801	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/14/2016	M000000800	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/12/2016	M000000798	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/09/2016	M000000787	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/07/2016	M000000785	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/05/2016	M000000783	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		
11/03/2016	M000000781	*DIZZINESS, VERTIC	00142	23.00	0.00	In process		

10 Page 1 of 2 Displaying 1 to 10 of 11 items

November 2016

TD	Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5	6
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

Invoice Counters

Total	151
In Process	32
Accepted	0
Declined	0
Private	95
Drafts	0
Outstanding	24

After you click 'Submit', you will see the list of all MSP claims for the patient, sorted by the office number. The submit claims have 'In process' status. You will also see that the 'In Process' counter have increased by the number of the claims that you have just submitted. 'In Process' counter shows the claims sent to MSP.

Click on the Dashboard to exit

The screenshot displays the Claim Manager software interface. At the top, the logo "Claim Manager" is visible on the left, and a welcome message "Welcome Li Wei, R.Ac." is on the right. Below the logo, a navigation bar includes a "Dashboard" button (highlighted with a red box), "Patients", and the patient's name "BING, JOAN". The active profile is "Acupuncture Service". A language selector shows "English" and "中文".

Below the navigation bar, there are tabs for "Patient Info", "Extended", "Appt.", "MSP", "eClaims", "Private", and "Notes". The "MSP" tab is selected, showing "MSP Claims for BING, JOAN". A "New MSP Claim" button is visible.

The main table lists MSP claims with the following columns: Date, Office Number, Diagnos, Fee Code, Billed, Paid, Status, Edit, and Delete. The table contains 11 rows of data, all with a status of "In process".

On the right side, there is a calendar for "November 2016" and an "Invoice Counters" section. The "Invoice Counters" section shows the following values:

Category	Count
Total	151
In Process	32
Accepted	0
Declined	0
Private	95
Drafts	0
Outstanding	24

At the bottom, there is a pagination bar showing "Page 1 of 2" and "Displaying 1 to 10 of 11 items".

Click on the Dashboard below the Claim Manager logo to exit the patient's record and return to your home screen. You have completed your billing for the patient.

Return to the home screen

The screenshot shows the 'Claim Manager' software interface. At the top, the logo 'CM Claim Manager' is on the left, and 'Welcome Li Wei, R.Ac.' is on the right next to a user icon. Below the logo is a 'Dashboard' link. The main header area displays 'Active Profile: Acupuncture Service' and language options 'English' and '中文'. The central workspace features a search bar with the placeholder text 'Enter name, PHN, phone or other patient information here'. To the left of the search bar are two buttons: 'New' with a person icon and 'All' with a person icon and a plus sign. Below the search bar are two links: 'Find Patient' and 'Find Claim'. To the left of these links is a document icon and a link to 'One Minute Tutorials'. On the right side of the dashboard, there is a calendar for 'November 2016' and an 'Invoice Counters' section. The calendar shows the 30th of November highlighted. The invoice counters list various statuses and their counts: Total (148), In Process (29), Accepted (0), Declined (0), Private (95), Drafts (0), and Outstanding (24). At the bottom of the screen, a footer contains copyright information: 'Copyright © 2016 TripleTee Software Company | All Rights Reserved | Terms of Use | Privacy Policy'.

CM Claim Manager

Welcome [Li Wei, R.Ac.](#)

[Dashboard](#)

Active Profile: **Acupuncture Service** [English](#) [中文](#)

Enter name, PHN, phone or other patient information here

New All Find Patient Find Claim

[One Minute Tutorials](#)

November 2016

TD	Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

Invoice Counters

Total	148	
In Process	29	
Accepted	0	
Declined	0	
Private	95	
Drafts	0	
Outstanding	24	

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Find the next patient to do more billing.

Thank you for watching

- www.claimmanager.ca
- 604-626-9903
- info@claimmanager.ca

Contact us with any questions or to start a free 14-day trial.